



Research Director

The Research Director will be selected from qualified applicants.
Posting will close February 28, 2020 but may be extended if not filled.



The Aboriginal Firefighters Association of Canada (AFAC) was founded in 1991, and is a united body of regional Indigenous emergency and fire service organizations across Canada. The mandate is to represent the interests of regional associations at the national level, assist in the exchange of information between associations, support the implementation of services, and promote national standards in fire prevention, education, and suppression within Indigenous communities across Canada.

Currently, AFAC is looking to fill the position of Research Director for the Indigenous Fire Marshal Office Project. This position will work closely with the Project Manager and provide support to the Director of Administration. This role is the key research leader of the organization and project, responsible for the overall design, execution, and management of internally and externally assigned project initiatives. This position will also provide internal expertise for all programs and service development research and support determination of business priorities through evidence-based tools. This position will also work with external partners seeking public safety research support.

Please note that this position is remote and can be based anywhere in Canada. Occasional overnight travel may be required to attend business meetings and relevant external agencies.

Main responsibilities include:

- > Performing overall research management duties.
- > Oversight of all organizational research practices including strategic planning, impact assessments, and support for quality research for both the organization and project.
- > Managing research projects contracted out to research agencies.
- > Working closely with the project manager, director of administration and project leads to determine research needs.
- > Managing external requests from outside organizations including Indigenous leadership, national research, federal government and national fire services organizations.
- > Representing the association on assigned national committees and association meetings.
- > Developing and presenting research outcomes at relevant conferences and national meetings as assigned.

Core Required Competencies:

- > Demonstrated leadership experience at senior levels within a publicly funded organization.
- > A proven track record of managing successful and complex research projects.
- > Exceptional ability to establish and maintain productive working relationships with a diverse stakeholder base.
- > Strong understanding of the principles and practices of Indigenous research including protection of cultural and privacy practices.
- > Self-motivated, productive, and efficient.





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MINIMUM EDUCATION, CERTIFICATION, & EXPERIENCE:

- > At least ten (10) years of demonstrated achievements in a senior executive administrative or financial role within the public sector, preferably public safety.
- > Demonstrated experience working with research organizations and managing assigned research projects.
- > Demonstrated experience in research related roles including academic environments, national research councils or other national organizations.
- > Demonstrated experience managing research activities that support business lines including program and service design, prioritization of program deliveries and strategic planning.
- > Master's degree in business administration, research related designation or another related field.

PREFERRED QUALIFICATIONS:

- > Bilingual English and French.
- > Of Indigenous Heritage.

CONTRACTS CONSIDERATIONS:

- > Secondment arrangements may be considered.
- > Remuneration rates will be based on experience and expertise.
- > Term can be negotiated up to two years.

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HOW TO APPLY:

Please respond with any questions. Applications must include resume and can be submitted by email to jana@tullochconsulting.ca

AFAC is an equal opportunity employer and encourages applications from all qualified individuals.