



## Expression of Interest – Corporate Head Office Host

Please email your Expression of Interest by 5:00 PM EST April 3, 2020 to; [info@afac-apac.ca](mailto:info@afac-apac.ca). Please use the 'Expression of Interest' in the subject line.



The Aboriginal Firefighters Association of Canada (AFAC) was founded in 1991, and is a united body of regional Indigenous emergency and fire service organizations across Canada. The mandate is to represent the interests of regional associations at the national level, assist in the exchange of information between associations, support the implementation of services, and promote national standards in fire prevention, education, and suppression within Indigenous communities across Canada.

Currently, AFAC is seeking Expression of Interests to enter into a formal dialogue to host the Indigenous Fire Marshal entity Corporate Head Office. In addition to developing a long-term relationship to host the Corporate Head Office, the discussion may include additional contracted Corporate Services including, but not limited to; office facilities, payroll services, administrative support services, national communications (dispatch services) and additional research facilities.

In addition to office and corporate services, based on current and future fire & public safety needs as identified in engagement sessions, research and development opportunities priority will be given to First Nations that can provide some or all of the following elements;

- > Located near Ottawa – as AFAC continues to develop a new entity we will continue working with various federal departments, national Indigenous organizations and national research organizations all located in Ottawa.
- > Commuting logistics to a major airport – for current and future needs travel and logistical access to a major airport(s) will facilitate business, research and national training activities.
- > Housing opportunities for employees – local employment opportunities will be encouraged, subject matter expertise will be required to locate to the head office to support administrative, training and research activities.
- > Existing Fire Department – utilizing a local fire service infrastructure that is willing to partner in work experience training and fire research activity will both enhance the local service capacity and capitalize on the opportunity to avoid duplication of required capital infrastructure.
- > Access to an airport setting – an ancillary objective of the IFM programs & services will include regional/community managed airport fire training. Access to a host small airport to develop and deliver training in a live environment will be an asset.
- > Student housing infrastructure – an ancillary objective of the IFM programs & services will include the development of on-site training. Infrastructure to house students would be an asset.
- > Existing post-secondary organization – an ancillary objective of the IFM programs & services will include developing and delivering accredited post-secondary training. An existing post-secondary institution that would be willing to partner to develop accredited training would be an asset.



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### Expression of Interest Responses:

- > Please provide a response to the expression of interest outlining both required capacity and a response to each of the bulleted elements.
- > A Band Council Resolution is not required, however please confirm that your leadership is aware and generally supportive of your submission.

### Submission questions:

- > For questions pre-submission please email [info@afac-apac.ca](mailto:info@afac-apac.ca)

### Closing Date:

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*AFAC is an equal opportunity organization and encourages Expression of Interests responses from any community.*